

Training & Events Report 2022/2023

IMPACT SNAPSHOT

1217

Bookings received throughout the year

222

Attended Free January sessions

71

Training and events including 6 core training topics

DEVELOPMENT SNAPSHOT

3

- New members benefits
- Clear Utility Solutions
 - Mike Deegan Consulting
 - Lion Planning

2

3

- New seminars for 2023
- Code of Conduct
 - Planning
 - Councillor Recruitment Success

5

- New Knowledge Bites/ Learning at Lunchtime sessions & Good Practice Notes

PROJECTS

DETAILS

OUTCOME

Website

To develop the website application capability as a business management system for the organisation. To include event booking, ticketing, members benefits, direct marketing, surveys, reports and e-commerce.

New advanced and improved functions:

- event and ticket management
 - reporting functionality
 - Stripe payment
 - survey and poll
 - feedback
 - publication orders
 - members benefits partner support
-

Conference 2022 Climate Change - Practical Local Actions

A return to in person events and our most ambitious to date. Held at the Oculus, Aylesbury. Achieving Key Sponsorship uptake and participation from both MKCC and BC. Both sponsor and charity participation in the exhibitor area. Securing Keynote Speakers with energy and impact. Creating and delivery of a strong marketing campaign including graphic design to support the event.

- Attendance was very good despite the fact it was half term the feedback from delegates and sponsors was outstanding, a real moment of pride for the organisation. A very professional event where every effort was made to match our mission, vision and values across the event.
-

Rebranding

Rebranding exercise was undertaken to differentiate the growth and direction of BMKALC over recent years as a trusted and professional organisation empowering local councils, better reflecting the mission, vision, and values of the organisation with strong professional imagery and marketing materials to members.

- Successful rebranding across all mediums/platforms including digital and communication channels.
-

Free January

To increase the offering for 2022 to include follow on information events from our conference and a wider offering of 'real value' training and information free opportunities for members

- We increased our offering from 4 to 16 a considerable undertaking developed and delivered in 5 weeks. The mix was good including not only training and information sessions but also Peer To Peer learning opportunities. The Feedback was excellent.

CONFERENCE TESTIMONIALS

Thank you for putting together a brilliant event, even this week we are talking about it and have made new contacts which has been brilliant. The speakers were so informative, the workshops were ace and the attendance was incredible, well done! The whole set up, the day and the finish was excellent – coffees and food were 10/10!

The Climate Change Conference was a pleasure to be involved with, the organisation on the day and the venue were great. Most important was the level of interest and engagement from the attendees, which shows that Local Authorities across the county are seeking advice and taking action, to reverse the decline in biodiversity and reconnect their communities with Nature –Russell Hartwell – Future Nature

I can't begin to imagine the organisation needed but it was certainly one of the best conferences I have been to (and I have been to many in my 30 plus plus plus years in Local Government!)

Many thanks for organising the Climate Conference event it was very inspiring to hear such a wide range of speakers sharing their knowledge, experience and expertise. The smaller workshop groups gave the opportunity to ask questions and network more

Congratulations on last week's conference – certainly the most professional county association event I've attended.

It was really first class. A day well spent. Well done. – Cllr David Hopkins Representing Danesborough & Walton – Wavendon, Walton (part), Woburn Sands, Bow Brickhill & Little Brickhill at MK City Council

Time to solve the Climate Crisis is so short we need all hands on deck. This event brought together some great speakers and lots of proactive councils to inspire and inform each other. We don't have time to re-invent the wheel. Parish councils need to copy, copy, copy." Ed Gemmell, Leader of the Climate Party, Bucks Councillor and Hazlemere Parish Councillor

Informative and inspiring! With every delegate leaving full of new ideas and enthusiasm on tackling climate change in their Council area.



Buckinghamshire & Milton Keynes
Association of Local Councils

75 years empowering clerks, councillors and councils delivering for their communities



Training & Events 2022 - To Date

Clerking Essentials For Town & Parish Councils
Councillor Training For Town & Parish Councils
Agendas And Minutes for Town & Parish Councils
CiLCA Introduction
CiLCA Training
Chairing Skills
New! Common Land
New! Community Support
New! Community Enrichment & Resilience
New! Embracing Equality, Diversity and Inclusion In Your Council
Freedom Of Information Essentials For Local Councils
New! Future Nature
New! General Power Of Competence
New! Green Roofs Presentation With Chris Bridgman (Bridgman & Bridgman)
New! HR Essentials For Councils, Staffing Committees a& Councillors
New! Improving Internal Council Communications
New! Internal Auditor Training
New! Internal Dispute Resolution
New! Introduction To Enforcement Milton Keynes
New! Introduction To VAT For local councils
New! Lone/Home Working
New! Managing People & Teams Effectively (For Officers)
New! Member Engagement
New! Microsoft 365 For Larger Councils
New Microsoft 365 For Smaller Councils
New! Addressing Conflict Between Employees & Members
New! Allotment Management
New! Appraisal Skills
New! Audit & Local Councils
New! Biodiversity – Practical Measures For Town & Parish Councils
New! Budgeting & Financial Management
New! Code of Conduct & Interests – Your Responsibilities
New! Community Assets Register
New! Community Enrichment & Resilience
New! Councillor Interests & The Code of Conduct
New! Finance For Councillors
New! Funding: Generate External Funding & Write More Successful Bids
New! How To Review Your Neighbourhood Plan Planning Policies
New! HR Essentials
New! Managing Grievances & Disciplinary Actions
New! Managing Performance
New! Planning Application Responses
New! Understanding Procurement & Writing Simple Contracts & Agreements
New! Writing Grant Applications & Sourcing Local Council Funding Opportunities
Newly Developed! Report Writing for Local Councils
New! Planning Policy & Compliance Buckinghamshire
New! Project Management
New! Property Law for Town & Parish Councils
New! Quotes, Tenders & Contract Management

Training & Events 2022 - To Date

New! Responsible Investing
New! Rights Of Way
New Risk Management – Health & Safety & Compliance
New Running The Modern Council Using Microsoft 365
New! The Planning Framework
New! Village Greens
New! Data Protection for Councils: Dealing With Data Subject Rights & Information Security
Risk Management – Health & Safety & Compliance
Freedom Of Information For Parish, Town & Community Councils
New! Property Law For Town, Parish & Community Councils
New! Civility & Respect For Town, Parish & Community Councils
New! Canva Skills 1 – Creating Engaging Content
New! Ensuring Site Proposals Embrace Green Infrastructure
Buckinghamshire Council: Grant funding For Climate Change Mitigation & Adaptation Projects
Milton Keynes City Council & Chris Bridgman: A step-by-step guide to designing, planning and building green roofs
New! Planning Community Events
New! Practical Compliance for CCTV
New! S106 and Community Infrastructure Levy (CIL) training
New! The Essentials of being a Good Employer
New! Transparency and Publication
New! 2023 Planning Seminar
New! 2023 Councillor Recruitment Seminar
New! 2023 Code Of Conduct – Civility & Respect Seminar
New! 2023 Code of Conduct Civility & Respect Seminar
New! Advanced Social Media for Local Councils Across Multiple Platforms
New! 2023 Data Protection for Councils: Dealing with Data Subject Rights and Information Security
New! 2023 Risk Management – Health & Safety and Compliance
New! 2023 Action Plans
New! 2023 Writing Press Releases
New! 2023 Civility & Respect For Town, Parish & Community Councils
New! 2023 Canva Skills 1 – Creating Engaging Content
New! 2023 Knowledge Bites Code of Conduct
New! 2023 Knowledge Bites – Financial Regulations
New 2023! Knowledge Bites – Standing Orders
New! 2023 Knowledge Bites – Councillor induction Packs
New! Digital Office – Unlocking Office 365 New!
New! Mastering Customer Service For Local Councils
New! Remit & Philosophy Of Town And Parish Councils



Buckinghamshire & Milton Keynes
Association of Local Councils

75 years empowering clerks, councillors and councils delivering for their communities

